

CIMS Training and CIMS 2nd Edition

If you undertook CIMS training against CIMS 1st Edition (the Blue Book), you will need to familiarise yourself with the changes made in this second edition. While very little has changed for those working as first responders, for managers CIMS 2nd Edition provides greater detail about doctrine, structure and process than was available in the first edition.

From 2017, CIMS courses are assessed against the standards:

17279 Demonstrate knowledge of the Coordinated Incident Management System (CIMS) [Level 2, pre-requisite for Level 4 standards]

29553 Demonstrate knowledge of CIMS related roles and Action Plan process in an incident

29554 Demonstrate situational awareness, action planning, and communication skills in an incident within a CIMS framework

New Zealand Coordinated Incident Management System (CIMS), 2nd Edition

The New Zealand Coordinated Incident Management System (CIMS) 2nd Edition, published in May 2014, describes how New Zealand agencies coordinate, command, and control incident response of any scale, how the response can be structured, and the relationships between the respective CIMS functions and between the levels of response.

The major changes from the 1st Edition of CIMS are:

- Inclusion of national, regional, local and community response levels to complement the original incident level
- Coordination Centres at different response levels have different names: National Coordination Centre, Emergency Coordination Centre, Emergency operations Centre and Incident Control Point.
- Recognising that communities play a part in response
- Splitting Planning and Intelligence into two separate functions
- The inclusion of the intelligence cycle and the action planning process
- Creation of a Welfare function
- Recognition of governance, and the role it plays in response
- More detailed descriptions of the respective functions

CIMS is the primary reference for incident management in New Zealand, and used to manage any incident in New Zealand, regardless of size, complexity and hazard type. CIMS provides guidance on:

- the fundamental principles of incident management
- response functions, structures, and processes
- the different levels of incident response, from incident level up to national, and including communities
- creating action plans before and during a response, and how to link multiple action plans together in complex incidents
- common forms and reports
- common terminology and glossary.

CIMS (2nd edition) recognises the experience of large and complex emergencies and the lessons identified by associated reviews and enquiries. Much of the additional material in the second edition relates to response structures above the incident level; the majority of the material that deals with incident level response has not changed.

Differences between CIMS 1st Edition and CIMS 2nd Edition

The incident level response has not substantially changed between the two editions.

CIMS 2nd Edition now has 10 principles. The three new principles are highlighted

1) *Common structures, roles, and responsibilities*

Common structures, roles, and responsibilities make it possible for agencies to work effectively alongside each other, and for personnel to interchange roles. They facilitate information flow and understanding by creating parallel structures and appointments.

2) *Common terminology*

3) *Modular and scalable*

4) *Responsive to community needs*

All responses aim to mitigate and manage the consequences for the affected community. This requires response personnel to effectively communicate with communities, understand their needs, and base their response and recovery actions on these needs. Communities will actively participate in a response rather than wait passively for assistance. Community response actions need to be coordinated with the official response.

5) *Integrated response coordination*

6) *Consolidated action planning*

7) *Integrated information management and communications*

8) Resource Coordination

Resource coordination organises resources across all response agencies. Agencies inform each other of their available capabilities and resources so that procurement and use of resources can be managed efficiently. Lead agencies monitor resource information, and may set priorities for allocating critical resources. This consolidates control of resources, maximises resource use, provides accountability, and improves situational awareness.

9) Designated response facilities

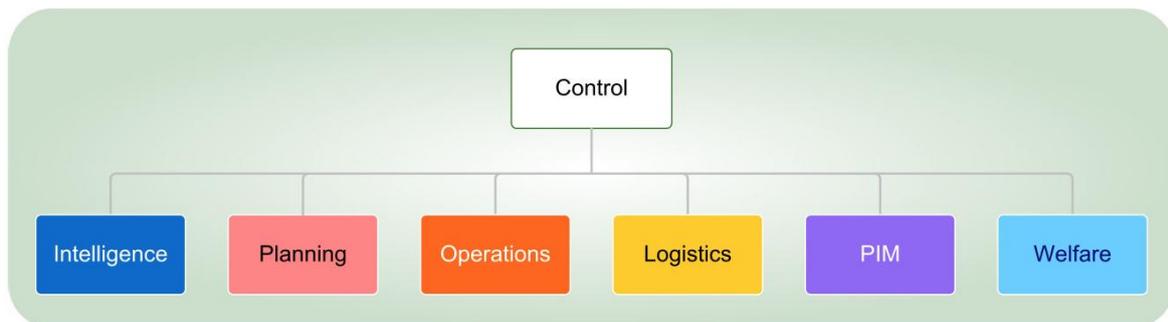
10) Manageable span of control

Unified Control

CIMS 2nd Edition allows for 'Unified Control' - when the control of an incident is shared between two or more agencies by agreement through a combined decision-making body.

CIMS Functions have expanded

- Creation of a Control Function, which includes the Controller, Response Manager, Technical experts
- The Safety function has been changed to a Risk function – which includes safety, and legal risk
- Planning & Intelligence has split into two separate functions
- Public Information Management (PIM) is now its own function
- Welfare is its own function, with nine sub-functions. Welfare is responsible for managing the consequence of an incident on individuals, families / whanau, and communities.

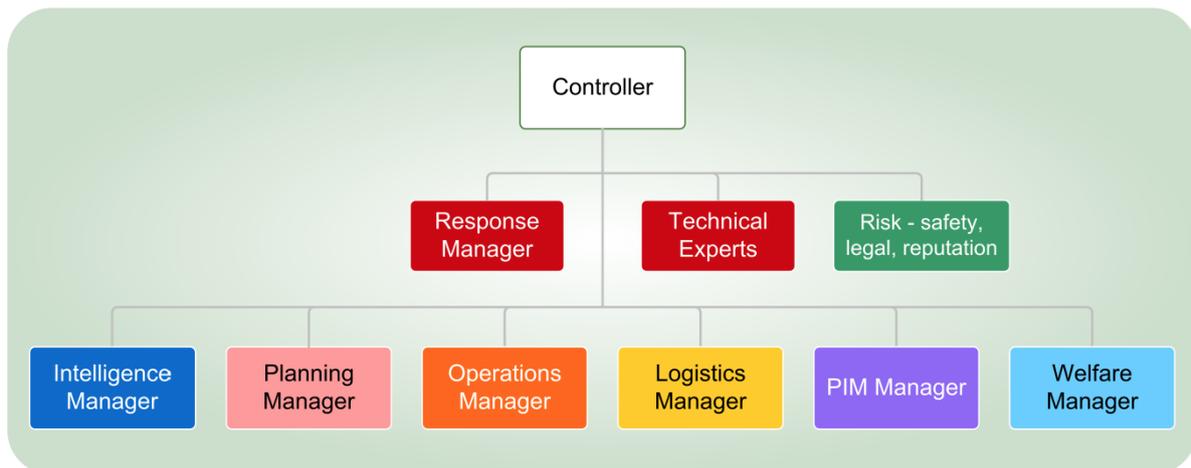


There are nine new WELFARE sub-functions including:

- Care and protection services for children and young persons
- Psychosocial support
- Animal welfare
- The police are responsible for a process to coordinate inquiries.

Incident Management Team

The group of incident management personnel that supports the Controller, the managers of Planning, Intelligence, Operations, Logistics, PIM and Welfare; it may also include a Response Manager, risk advisors, and technical experts.



Governance

Executive oversight – chief executives, senior agency managers, or political leaders. Governance has ultimate responsibility for the response but delegates authority and operational control to the Controller. Governance is determined by legislation and agency procedures.

CIMS is available electronically from:

NZSAR at nzsar.govt.nz/Publications/Strategic-Docs

MCDEM at www.civildefence.govt.nz/resources/new-zealand-coordinated-incident-management-system-cims-2nd-edition/

Further information is provided on the MCDEM website, including the publication: *Developing Organisational Capability with CIMS*, available at:

www.civildefence.govt.nz/assets/Uploads/publications/developing-organisational-capability-with-cims-2nd-ed.pdf