

# SAR TRAINING GOVERNANCE GROUP MEETING

Meeting Notes  
1:00 – 3:00pm Tuesday 24 November 2015  
Level 6, SAS Tower  
89 The Terrace, Wellington

- 1. Present**
- |                 |                         |
|-----------------|-------------------------|
| Harry Maher     | Samuel Blight           |
| Rhett Emery     | Johnny Tramoundanas-Can |
| Michelle Turner | Martin McLean           |
| Paul Dalton     | Mike Hill               |
| Trevor Crozier  |                         |
- 2. Apologies**
- Stephen Waters (Skills Organisation)  
Kevin Banaghan (RCCNZ)  
Jo Holden (NZ Police)
- 3. Notes of Gov Gp meeting held on 30 June 2015** *Discussion*
- Approved.
- 4. Matters arising from the notes** *Discussion*
- Request to TEC for funding of foreign nationals would need to go through the Ministry, and any outcome is likely to be 2017 at the earliest.
- 5. Confirmation of any out of session matters since last meeting** *Discussion*
- Ministerial and Parliamentary questions re SAR (ACE)
  - Johnny from TEC stated this was ongoing.
  - There aren't any current concerns but they need to be co-ordinated as a sector.
- 6. SAR (ACE):**
- a) **Training delivery update ESP Land** *Discussion*
- Pilot course for ESP Land run in Wanaka. From this, further work is to be done before courses start next year.
  - Assessment and aspects/format of the tutor material are being reviewed.
  - Rhett and Trevor are working together on a work schedule. These changes will be implemented in March 2016.

## **Air Observers**

- Confirmation given for Air Observer training to be included in SAR (ACE). Air based training to be funded by NZSAR and ground based training to be funded by TPP.

### **b) SAR (ACE) Training Report Oct (1<sup>st</sup> February-1<sup>st</sup> November) 2015**

#### *b) Discussion*

- Rhett discussed the SAR (ACE) training report from TPP.
- The number of courses cancelled has reduced.
- 2015 EFT total is at 157.78 as at 1 November 2015.
- There is a more balanced uptake of courses in the four regions.

### **7. Review of SAR PAC Minutes from 21 Sep and 12 Nov 2015**

*Both sets of minutes noted.*

- **TPP credit review**

- Credit values for SAR (ACE) training are being reviewed by Skills Organisation. Review is commencing in December 2015.
- TPP stated communication around the review has been looked at.

### **8. SAR (ACE) three party MOU amendment**

#### **a) SAR PAC Terms of Reference**

*a) Terms of Reference endorsed by Governance Group.*

#### **b) Flow diagrams**

*b) Flow diagrams endorsed by Governance Group.*

- **New Programme flow chart**
- **New Training Course flow diagram**
- **Major Revision Course flow diagram**

### **9. Moderation of SAR (ACE) training**

*2016 moderation schedule approved.*

### **10. 2016 SAR (ACE) EFT allocation**

#### *Discussion*

- Rhett discussed that total course requests at maximum enrolment would total 220-230 EFTS; however, based on an average attendance of 15 per course, total EFT consumption is likely to be 157.
- 2016 Calendar approved

## **11. EM (ACE)**

### *Discussion*

- EM (ACE) has \$2.2million available.
- There are significant challenges coming up with Fire becoming one organisation. This will have big implications on the sector.

## **12. General Business**

### *Discussion*

- Tentatively there will be four meetings in 2016. Discussion had around having some of these meetings as virtual meetings instead of face to face.

**TASK LIST**  
**GOVERNANCE GROUP MEETING 24 NOV 2015**

<b>Action</b>	<b>Person Responsible</b>	<b>Status</b>
Develop firm delivery dates for Investigative Interviewing	Trevor	Ongoing
Explore options with TPP to increase feedback.	Trevor/Rhett	Report at the Governance Group meeting
CIMs course moderation report circulated. Trevor to follow up with Rae.	Trevor	Ongoing
A project plan draft to clarify resource development stages.	Trevor	At the Governance Group meeting
The MTIR (Land) Moderation Report was approved and its recommendations accepted. Advise PAC, LSAR, Police and TPP	Duncan	Before next PAC
Submit proposal to TEC for international students	Duncan	Ongoing
Air Observer development	Rhett	Ongoing
Update three party MOU	Rhett	Ongoing

Monitor 2016 SAR(ACE) calendar	Rhett	Ongoing
Monitor Skills Organisation review of credit value of TPP standards for SAR(ACE)	Duncan/Rhett	Ongoing
<p><b>Parking Lot Reminders</b></p> <p>a. Post FSP Land – carry out a review of the development so as to improve the process.</p> <p>c. A NZSAR / TPP review of credit allocations is to occur in early 2015 with the results reported to the SAR PAC on 20 February 2015. <b><i>Review of credit allocation being undertaken by Skills Organisation.</i></b></p>		