



## SAR TRAINING GOVERNANCE GROUP MEETING

Meeting Notes

1:00 – 3:00pm Tuesday 16 March 2016

Level 6, SAS Tower

89 The Terrace, Wellington

### 1. Present

Samuel Blight - TPP  
Rhett Emery - NZSAR  
Mike Hill - RCCNZ  
Johnny Tramoundanas-Can - TEC  
Michele Turner - TEC  
Paul Dalton - SLNZ  
Stephen Waters – Skills Organisation  
Kevin Banaghan - RCCNZ  
Duncan Ferner - NZSAR  
Garth den Heyer – NZ Police  
Steve Caldwell - LandSAR  
Phil Pollero – Coastguard NZ (via phone)

### 2. Apologies

nil

### 3. Notes of Gov Gp meeting held on 24 November 2015

*Approved*

### 4. Matters arising from the notes

*Update*

#### 4.1 Foreign Students

4.1 Johnny updated the group on the letter from NZSAR to TEC. The letter was well received and is currently with the Ministry of Education. Any outcome would not take effect until 2017 at the earliest.

### 5. Confirmation of any out of session matters since last meeting

*Discussion/Update*

#### 6.1 Skills Organisation undertaking review of CIMS standards

6.1 Skills has begun the review of CIMS 2 and 4 unit standards - there will be some changes to both. TPP has adjusted current CIMS courses to align with CIMS 2<sup>nd</sup> Ed  
Discussion regarding impact of revised standards on eligibility for new CIMS courses – if new standards are a version update, then no. If new standards are registered with a new number, then

they would be deemed to be significantly different, and would therefore be considered 'new'.

## **6. SAR (ACE):**

### **6.1 SAR (ACE) Training Report (1 Feb-1 Dec) 2015**

6.1 Separate paper accepted.

- i. There has been an overall increase in numbers of courses run and the number of attendees.
- ii. There has been a decrease in course cancellations and non-attendance by registries.
- iii. The exceeded EFT's were absorbed by TPP.

### **6.2 2016 SAR (ACE) EFT Allocation**

6.2 Spreadsheet circulated for reference prior to meeting. Courses in yellow are yet to have credit values confirmed by TPP.

PAC aware that there is likely to be potential for additional courses to be added.

### **6.3 Course Development ESP Land – Post-pilot review Air Observer and Air Observer – Team Leader Marine SAR Technical / SAD-SAC**

6.3 Update on course development distributed prior to meeting.

### **6.4 Course Delivery Investigate Interviewing Operational Tracking Air Observer and Air Observer – Team Leader**

6.4 Update on course delivery distributed prior to meeting.

Air Observer and Air Observer – Team Leader training needs to occur pre or post winter for ideal weather conditions for the course.

## **7. Skills Organisation credit review**

7.1 Discussion was had around current and proposed credit allocations for courses and the importance of this review for the Sector. Also emphasised that this review is completed as soon as possible.

7.2 Changes made to the credit allocations may enable more courses to be offered within the existing EFTs.

7.3 Expectation that TPP will implement the post review credit amounts to current/existing training as soon as possible once the review is accepted.

7.4 TPP indicated that was likely within 6 - 8 weeks.

### **Actions:**

7.5 NZSAR to work with Skills Organisation and TPP to formalise a timeframe for the finalised list.

7.6 TPP to change credit allocations for all current/existing SAR courses to align with that agreed as part of the Skills credit review within the agreed timeline.

## 8. Moderation Summary

### *Discussion*

8.1 Rhett updated the group on the status of the courses moderated in 2014 and 2015.

8.2 PAC to ensure that actions required following moderation are followed up on as quickly as possible, and only to defer to Gov Grp when there are financial implications.

8.3 There are five courses scheduled for moderation in 2016. SAR Leadership was originally scheduled in 2015 moderation list but as the course was cancelled; this has been reinstated by PAC for moderation in 2016.

## 9. SAR PAC Minutes (3 March 2016)

There were no actions required from the Governance Group.

## 10. SAR (ACE) three party MOU – updates

10.1 Draft Delivery funding arrangements for the Air Observer and Air Observer – Team Leader courses distributed to group. Members to consider this and feedback any comments; agreement to be reached out of session.

**Action:** Send out copies of the MOU with Draft Appendix to members of the group.

### *10.2 Follow up:*

Student feedback on courses. Discussion was had around getting in touch with students who have completed SAR (ACE) training courses and asking to complete a survey.

**Action:** NZSAR + TPP + Skills Organisation to coordinate how the survey will be run

## 11. EM (ACE)

11.1 Update on this from Stephen at Skills Organisation

11.2 Discussion was had around the definition of "volunteer"

## 12. General Business

SAR Sector Training overview diagram considered.  
Suggestion to group foundation training together under a suitable heading.

Duncan Ferner  
Chair  
SAR Training Governance Group



# New Zealand Search and Rescue

## **TASK LIST GOVERNANCE GROUP MEETING (POST 16 MAR 2016)**

| <b>Action</b>  | <b>Person Responsible</b> | <b>Due</b>                   |
|--|---------------------------|------------------------------|
| Monitor response to the proposal to TEC to exempt international students from having to pay fees for SAR training post Group approval. | Duncan                    | Monitor                      |
| Circulate Air Observer and Air Observer – Team Leader appendix to MOU for agreement as out of session activity                         | Rhett                     | Prior to next meeting        |
| Monitor Skills Organisation review of TPP credit values; establish timeframe   | Rhett                     | Report progress next meeting |
| TPP to action changes to credit values as required   | TPP                       |                              |
| Undertake survey of SAR(ACE) students  | Rhett                     | Report progress next meeting |
| PAC to action moderation recommendations as soon as possible   | PAC                       |                              |
| SAR Sector Training diagram update   | Rhett                     | Next meeting                 |