

Minutes of the Meeting held at 11 am on Thursday 9 August 2012

Meeting Room, Level 2 Mainzeal Building 181 Vivian Street Wellington

Present:

Mr Samuel Blight	Director – Strategy (Chair)
Mr Mike Owen	Head of Department EMD
Mr Warrick Price	Programme Leader SAR
Mr Duncan Ferner	NZSAR
Mr Peter Corbett	LandSAR
Mr Fritz Van Rowden	LandSAR
Mr Martin MacLean	EMQUAL
Mr Andrew Brooke	PN Police SAR Squad
Rowena Johnston	LandSAR Group Volunteer
Julie Healy	Minute Secretary

Apologies:

Mr Harry Maher	CEO LandSAR
Ms Jo Holden	Wellington Police SAR squad
Mr Anthony Harmer	Wellington Police SAR squad
Mr Bruce Johnston	NZ Police

RESOLVED: That the apologies be accepted.

Corbett/Ferner

Minutes of Previous Meeting: RESOLVED: That the minutes of the meeting held 13 June 2011 be confirmed as a true and accurate record.

Ferner/Corbett

Welcome

Chairperson welcomed everyone to the meeting. Emergency procedures given by Martin.

4. Actions from previous meeting

Date for meeting was advised for March 2012, no meeting held, now into August?

Chairperson apologised for no meeting. Waiting for Minister to make his announcement. He still has not made an announcement, decision made to have a meeting now. Will be more regular from now on.

NZSAR did put in a Submission.

Membership of PAC:
Harry Maher (LandSAR CEO) will not get involved at this level. Pete and Fritz, plus a volunteer will attend from LandSAR.
NZSAR will remain involved, but the training Co-ordinator will take over from Duncan.
Police want to be involved at National Level
ITO position is new and very welcome

Chairperson reflected: Minister has not made an announcement yet, expectations are that it will be broad.

Looking forward to next year:-

- 5/6 years SAR training focus on individual courses. 120 credits were not focused.
- SAC funding is based on qualification completion. (Developed Short Awards and new Certificates).
- Delivering of courses and encouraging completions
- Delivery of training on what is needed
- Expectations will go back to courses not qualification completions

NZSAR – SAR section has a place on deciding what and when training is required.

LandSAR – Operations need what our people need.

5. HOD Report

Reported and tabled.

- TPP Restructure
- Performance Targets
- 2012 Performance to date
- EMQUAL

Intention to hold another PAC meeting in Early November, to be able to give feedback to sector.

6. Programme Leader SAR Report

A) Reported and tabled.

- Programme YTD progress report
- New SAR Curriculum

B) Course completions:

We can transition from old to new Curriculum certificates

SARINZ delivered courses with TPP accreditation before 1st March 2012.

SARINZ have been delivering courses fully funded without standards. Students need the standards to progress onwards as these standards are pre requisites for next course.

P Corbett: LandSAR will not support SARINZ in completion with TPP.

C) 2011 Assessments cut of dates.

A set time line needs to be put into place. Extensions can be given for exceptional circumstances.

Students on courses delivered before 1st March 2012 need to have post course assignments and reflections into TPP by 30 November 2012.

This gives more than an appropriate length of time for workbook to come back in for marking.

A Brooke: Volunteers only interested in doing the practical's

P Corbett: Theory put in/Practical not implemented. Realistic timelines needs to be put in place for current courses.

M MacLean: Align operational requirements.

7 Trends/Changes in industry/Business relating to

- A) **CIMS4** two day module: Trainers meet to discuss and go over. EM11 precursor unit standard CIMS4.

the programme

Both EM11 & 22445 teaching the same skills/overlap.
Thought tabled – staying with 22445 and removing EM11 as duplicating.

P Corbett: EM11 (old 17280) decision made to go to EM11 provider standard. 22445 is to describe and EM is to Apply.

Conclusion: Award 223445/17279 but train to EM11 but not give the standard?

To remove EM11 from Curriculum.

Delivery of CIMs should be standardised around the sector.

Volunteers and LandSAR want only the two day course.

- B) **MTIR** developed at the beginning of the year, pre-moderated and programmed into National calendar. Meet with Duncan. Delivered package to LandSAR at Police college, Canterbury North and South Island.

Have sent package back to add CIMS2 (17279) as pre-course, blue book will be sent out for pre course reading.

So a good understanding of CIMS2 before course starts.

Intention is to give unit standard 17279.

Jerry: pleased with MTIR course at college in June. Please pass on complements.

P Corbett: Positive feedback

As a minimum CIMS2 for MTIR and CIMS4 for Formal Search Planning (old MLSO)

R Johnstone: Stated Wellington SAR Participants enjoyed the course

M Owen: Feedback there needs to be an understanding of CIMS2. Overlap of CIMS4 and MTIR course.

NZSAR: work with Police, LandSAR, Coastguard etc bring in marine side

Land, Sea, Air as one

Missing important element Health and Safety

Suspended back in April, IP issues

Internal meeting – reactivate with Phil Burgess, all agencies to assist in the process.

Need delivery partners, as don't want to redevelop what already exists, but will fund new development if needed.

Good quality training

Dual track competencies

All parts of puzzle exist.

Aim at the SAR Management, SAR Squad members, SAR Advisers.

Timeline; Very early next year for delivery May June next year. (Pilot).

- C) **Searching the Suburban Environment:** yet to be delivered. Developed by Clarke Creek – not received package yet, due in next couple of days. Had input from Police, Sean – Tasman, Andy Brooke PN, Anthony Harmer Wellington. Dean Duffy from Auckland no constructive input.

P Corbett: Clarke Creek Developing the programme. Have not seen what it being delivered. Would like a consultation process before they go out to be taught, to critic and give input. Pete suggested SMSG would be a good conductate.

6 General Business

1. **Concerns of Delivery (P Corbett)**

1st positives: LandSAR support the good work you are doing.

Having come in with complete changes and the volatility of LandSAR. Have had some good feedback from some of the courses that have been run. Some of the tutors have been in the industry for a long time.

2. Concerns with the delivery of course just run in CHCH, feel some work needs to be done on delivery/format of course, we are not happy with it some of it.
3. **Technical Advisory Group:** LandSAR would like this group set up, under the PAC group, which would be able to either get together via email, Skype etc to review training material content. Fritz to work with Warrick on this.

Action Price/Fritz

Duncan: Higher end courses to be managed by NZSAR process.

4. **Implications:** Where to from here:
Lower level competencies: Sector – Do we continue with formal assessment courses.
Focus on Qualifications/Completions: go off the funding body
The date for the next meeting will be advised. Suggested that date should be early November. (Tentative date 1st Nov 12)

Action Price

There being no other business, the meeting concluded at 1.55 pm

7 Next Meeting

Confirmed:

(chair)

Date:
