DRAFT **SAREX OBJECTIVES – ITEM BANK** DRAFT

This Item Bank of Objectives are designed to support SAREX planning and evaluating. Objectives and KPIs can be selected as required, and modified to suit local conditions.

|  |  |  |  |
| --- | --- | --- | --- |
| **Theme** | **Objectives** | **Contributing Objectives** | **KPI** |
| **Planning preparedness** | Planning documents demonstrate preparedness | Review readiness plan(s) to identify any gaps | * Planning documents are not in conflict with each other
* Planning documents integrate with each other and support operational effectiveness
* All planning documents support health and safety best practice
 |
|  |  | Test how the IMT implements a readiness plan | * IMT accesses the readiness plan in an appropriate time frame
* IMT personnel have appropriate skills and knowledge for the role they are undertaking
* IMT procedures are in accordance with the readiness plan
 |
|  |  | Test the resource (eg field team, vessel).response to a readiness plan | * Resource is activated in accordance with the readiness plan
* Resource is mobilised in accordance with the readiness plan
* Resource response is in accordance with the readiness plan
* Demobilsation of all resources is in accordance with the readiness plan
 |
|  |  | Test the mobilisation of the readiness plan | * Resources mobilised in accordance with the readiness plan
* Resources mobilised in accordance with health and safety requirements
 |
|  |  | Practise the readiness plan in the operational environment | * Planning processes are in accordance with the readiness plan
* All resources mobilised according to the plan
* All resources operated in accordance with the plan
 |
| **Integrated response** | SAR partners collaborate effectively | Appropriate agencies are selected for and participate in the SAR exercise | * All agencies required for the exercise participate
* All agencies participating collaborate effectively
* Liaison arrangements for inter-agency engagement are maintained
 |
|  |  | All SAR agencies operate within the CIMS model and principles | * Agencies work under common structures, roles and responsibilities
* Agencies use common terminology
* Agency response is coordinated
* Agencies coordinate resource organisation
 |
| **Incident Management Team**  | The IMT effectively manages the exercise | IMT operates within the CIMS principles | * IMT structure is in accordance with CIMS
* IMT roles and responsibilities are in accordance with CIMS
* IMT personnel use CIMS terminology
* IMT operation ensures integrated information management and communications
* Information is communicated within and across agencies
* Situational awareness is maintained
 |
|  |  | IMT operates in accordance with the CIMS model | * ICP established
* Appropriate structure established
* Documentation is completed
* IAP is established for the initial operational period
* IAP is updated for subsequent operational period
* IAP review meetings are conducted by the IC
* IC leads regular IMT briefings
* IMT function managers undertake regular team briefings
 |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | The IMT activates and manages appropriate resources to meet the demands of the exercise | * + - IMT implements readiness plan
		- IMT executes step up SOPs (pagers, apps, phones)
		- IMT briefings follow GSMEAC format
		- IMT confirms the availability and response of resources
		- IMT sources equipment for the response
		- IMT ensures suitable communications for the incident are established
		- Tasked resources are controlled and coordinated in line with the IAP
		- Succession planning for IMT / Field Teams is established
 |
|  |  | IMT supports resources throughout the exercise | * Logistical support is provided as required
* Taskings are appropriate to the resources
* Resources are supported to operate in accordance with health and safety practices
* Task execution is monitored
* Tasked resources are debriefed at the completion of each task
* All teams are debriefed on completion of exercise
* Safety briefings are conducted during the operation
* Planning process is documented
* Planning is established for the next operational period
 |
|  |  | The IMT utilises appropriate IT systems to support the demands of the exercise | * IT systems are set up and operational capability is completed in a suitable timeframe
* IMT personnel can operate the IT systems in use for the incident
* IT systems support situational awareness
* IT systems remain operational throughout the response period
 |
|  |  | Tasking of resources by the IMT is in accordance with search management principles | * Tasking is supported by evidence-based scenario analysis
* Tasking is consistent with search urgency
* Tasking is supported by lost person behaviour
 |
|  |  | The IMT utilises SARTrack to support the demands of the exercise | * SARTrack set up and operational capability is completed in a suitable timeframe
* IMT personnel can operate SARTrack as required for the response
* SARTrack use supports situational awareness
* SARTrack remains operational throughout the response period
 |
|  |  | IMT maintains situational awareness | * Briefings and debriefings are conducted
* Information is relayed appropriately and in time
* Information received within the IMT is analysed
* Information is collated and disseminated within the IMT as appropriate
* IMT planning meetings are conducted on a regular basis
* Information for next operational period is established
* IMT is continuously aware of resource progress, welfare and activities
 |
|  |  | IMT records and processes information consistent with the CIMS Intelligence Cycle  | * An Intelligence Collection Plan is maintained
* Radio logs are maintained and analysed
* Incoming information is analysed
* Team debriefs are analysed
* Intelligence products are disseminated to other functions
 |
| **Managing Communication** | Information is effectively managed and communicated during the response | Intra- and inter-team communication is effective in maintaining situational awareness | * Information is collated and disseminated within the IMT as appropriate
* Information received within the IMT is analysed and corroborated
* Actionable intelligence is developed
 |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | IMT and field team communications follow SOPs | * Field teams follow radio schedules and protocols
* Information from IMT to field teams follows SOPs
* Communication lines between IMT and field teams operate effectively
 |
|  |  | Test communication infrastructure in SAR environment | * Communication lines between IMT and field teams operate effectively
* Communication systems are operational in a timely manner
* Communication systems remain operational throughout the response period
 |
| **Iwi relationships** | Strengthen Iwi relationships  | Relationships between Iwi and local Police and SAR groups are strengthened | * Iwi representatives are engaged during exercise planning
* Iwi participants and key Police and SAR group personnel engage positively
* Iwi participants are given appropriate responsibility within the response structure
 |
| **Risk Management** | Risks are identified, removed, minimised or managed | Risk management systems and processes are defined and communicated by the IMT  | * Operational risks are analysed
* Risk management systems and processes appropriate to the nature and complexity of the situation are defined
* Briefing information appropriately addresses identified risks
 |
|  |  | Risk awareness and management is demonstrated by all exercise participants | * All participants understand their personal responsibilities in regard to risks
* Risk management systems and processes appropriate to the nature and complexity of the situation are defined
* Briefing information appropriately addresses identified risks
 |

|  |  |  |  |
| --- | --- | --- | --- |
| **Field Response** | SAR operational personnel refresh and practise search and rescue skills | SAR personnel carry out a search to locate the missing party | * SAR field teams apply appropriate search techniques
* Field support resources (eg AREC, helicopter) perform to the standard of their speciality
* Missing party is located
* Teams undertake taskings in line with the IAP
* Teams provide regular updates
* Teams provide accurate and timely information to the IMT
* Team GPS tracking is consistent with tasking
 |
|  |  | SAR personnel recover the missing party | * Missing party is fully assessed on discovery
* The safety of the missing party is maintained during recovery
* The safety of search team members is maintained during recovery
 |
|  |  | Implement SAR processes for managing field-based personnel | * Radio communications are maintained
* IMT records location and status of all field resources
* Field teams are fully briefed
* Field teams are debriefed
* Field team welfare is managed throughout the exercise and on demobilisation
* Field teams are demobilised
 |